

Record of officer decision

Decision title:	The New Public Realm Service – HC Internal Fleet
Date of decision:	16 February 2026
Decision maker:	Corporate Director for Economy and Environment
Authority for delegated decision:	<p>A Cabinet decision was taken on 11 November 2025 to approve the procurement of internal fleet required to deliver the New Public Realm Service from 1 June 2026</p> <p>a) Cabinet Member approve the drawdown the £1.540m identified corporate funded borrowing to enable the purchase of additional winter maintenance vehicles and an internal fleet for the New Public Realm Service; and</p> <p>b) Cabinet Member delegates authority to the Major Contracts Programme Director to take all necessary operational decisions to carry out the procurement and award of contracts, as set out in recommendation (a), to successful bidders</p> <p>Full details of the decision taken can be seen at the following link: Issue details - The New Public Realm Service - Fleet - Herefordshire Council</p>
Ward:	Countywide
Consultation:	Finance, Legal Services and Procurement
Decision made:	<p>To award a contract directly to MG Motors UK Ltd for the purchase of 18 cars under the Crown Commercial Services (CCS) framework RM6244 Lot 1 Purchase of Passenger Cars in the sum of £334,744.38</p> <p>To award a contract directly to Citroen UK Ltd for the purchase of 7 vans under the Crown Commercial Services (CCS) framework RM6244 Lot 2 Purchase of Light and Medium Commercial Vehicles up to 7.5 Tonnes in the sum of £180,428.78.</p> <p>To award a contract directly to Co Wheels for the purchase of vehicle telematics for fleet management and compliance under the Crown Commercial Services (CCS) framework RM6265 Lot 5 Car Share Solutions in the sum of £12,375.00</p>
Reasons for decision:	In order to deliver the councils requirements for the new public realm contract commencing 1 June 2026.
Equality Considerations	None associated with this decision.

<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>Finance: As part of the selection process, Officers undertook a review of the framework cost information and specifications to determine which suppliers could meet the councils' requirements in terms of vehicle type, delivery and cost. The selected suppliers from each framework provide the best value to the council.</p> <p>The total spend of £527,548.16 will be met from the budget of £530,000 which has been allocated for the provision of internal fleet.</p> <p>Ongoing maintenance costs will be met from the existing revenue budget.</p> <p>Risk Management: The use of these compliant frameworks has contributed to minimising risks associated with procurement delay, demonstrating competition and value for money for the public purse.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>Not to award, this is not recommended as this would put the council's highway delivery programme and statutory duties at risk.</p>
<p>Details of any declarations of interest made:</p>	<p>None</p>

Signed..... Date:

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